



COMMISSIONER OF LANDS CIRCULAR NO. 5 OF 1960

Rural Development Directive No. 2

AIM

LAND FOR THE LANDLESS

METHOD OF ACHIEVING AIM

To alienate the maximum number of economic small-holdings in the minimum possible time.

IMPLEMENTATION

Re-organisation

- (1) Land Offices will be reorganised by the creation of a separate Division deal with alienation and development.

Alienation

- (2) The main effort of Land and Survey Organisations will be concentrated on alienating:
 - a. (i) large areas divided into economic holdings to landless families or families owning less than two acres;
 - (ii) fringe areas: in standard size lots to supplement existing uneconomic holdings.
 - b. All pending registered applications will be given consideration within the framework of the policy of this Directive.

Planning

- (3) All Government Departments will give full co-operation in the selection of areas and detailed planning.

Survey

- (4) All areas selected will be surveyed and demarcated by the Survey Department before alienation.

Selection of Settlers

- (5) A determined effort will be made to ensure fairness in the selection of settlers in accordance with their economic needs and their ability to cultivate the land.

ACHIEVEMENT OF AIM

This aim will be fulfilled by carrying out the detailed instruction in Appendix 'I'.

Speed of action, determination to succeed, and a spirit of co-operation by all Land and Survey Officers is the greatest contribution towards the fulfilment of this AIM.

“LAND IS THE FOUNDATION OF OUR PROSPERITY”

*Implementation Of Rural Development
Directive No. 2*

These instructions are to be followed for the implementation of Rural Development Directive No. 2.

1. RE-ORGANISATION OF LAND OFFICES

Land Offices will be re-organised into two divisions.

(i) Alienation and Development

(ii) General Administration

(a) *Alienation and Development Division* Responsible for

(i) Selection of development areas

(ii) Land alienation

(iii) Supervision of development in Group and Fringe Settlement Schemes

(iv) Land acquisition

This division must work in close co-operation with the Survey Department.

(b) *General Administration Division* Responsible for

(i) Collection of land revenue

(ii) Registration of titles and dealings

(iii) Distribution of small estates

(iv) Miscellaneous applications

(v) Enforcement of the provisions of land and other related laws.

2. SELECTION OF AREAS

(a) Immediate action will be taken to select suitable blocks of land for

(i) Fringe alienation

(ii) Group Settlement Schemes

(iii) F.L.D.A. Schemes

and to have them gazetted as designated areas under Section 3 (Lands (Group Settlement Areas) Act, 1960).

(b) After selection clearance will be obtained

(i) Mineral — S.I.M.

(ii) Soil — S.A.O.

(iii) Forest — S.F.O.

3. PLANNING

(a) *For fringe alienation*

(i) *Selection of Land*

The land selected should be near existing kampongs or new villages to serve a particular kampong or new village. The larger the block the better, as it reduces cost of administration and speeds up survey. The size of the block must, however, be governed by the number of existing or potential applicants. As far as possible no lot in the block should be further than three miles from any kampong or new village it is intended to serve.

(ii) *Lay-Out*

The Chief Surveyor should be requested to prepare the lay-out. Once the draft layout has been accepted by the Collector, it must be submitted to the Commissioner with recommendation to the Ruler-in-Council to declare the land a rural settlement area under Section 5.

(iii) *Survey*

After approval having been obtained, a request should be made to the Chief Surveyor to survey and emplace boundary marks.

(iv) *Selection of Applicants*

Applicants will be selected from among those whose applications have been received and registered prior to the issue of Rural Development Directive No. 2. If there are any surplus lots further applications should be invited.

(b) *Group Settlement Schemes*

(i) *Selection of Land*

Group Settlement Schemes are for landless people who are prepared to move from their existing kampongs or new villages. They need not be sited near existing habitation but must have adequate access.

(ii) *Planning*

The lay-out of the Plan by the Chief Surveyor who will, if necessary, consult the State Planning Officer. As a Group Settlement is a self-contained scheme the advice and requirements of departments will be co-ordinated by the District Rural Development Committee.

(iii) *Declaration of Areas*

Recommendations to the Commissioner should include the declaration of the land under Section 4 as a Group Settlement area. If required a portion may be declared an urban settlement area under Section 6.

(iv) *Selection of Settlers*

The greatest care must be taken in selecting settlers. A system for their selection is attached at Appendix 'A'.

(c) *F.L.D.A. Schemes*

Suitable block of land will be earmarked for F.L.D.A. schemes in consultation with the State Commissioners of Lands and Mines and Chairman, F.L.D.A. Land Office action will be restricted to

- (i) Selection of land
- (ii) Mineral and Soil Clearance
- (iii) Provision of essential services by District Rural Development Committee.

4. PROCEDURE

(i) *Approval of Applications*

The Collector can approve applications in respect of rural holdings under Section 10(i)(a). Applications in urban holdings have to be approved by the Commissioner under Section 10(ii).

(ii) *Emplacement in Occupation*

Section 10(i)(b) empowers the Collector to place approved applicants in occupation in both rural and urban holdings.

(iii) *Rent Rolls*

A separate rent roll will be kept for each fringe or Group Settlement area.

(iv) *Progress Records of Settlement Areas.*

A standard folder will be kept for each scheme and will contain the following:

- (a) A copy of the Gazette notification declaring the land a designated, group, rural or urban settlement area.
- (b) A tracing of the area.
- (c) A copy of the lay-out plan.
- (d) A half-yearly Progress Report in approved form.

(v) *Record of Individual Holdings*

Each application inside a settlement area will be given a sub-jacket of the master folder described in paragraph (iv) above. These files will contain

- (a) Application Form
- (b) Details of fees chargeable
- (c) Progress report of cultivation and maintenance of land
- (d) Copy of notices under Form B (section 22(ii)—if any
- (e) Copies of assignments of rights

(vi) *Preparation of Titles*

A requisition for titles will not be sent to the Chief Surveyor until the Federal element in the consolidated annual charge under section 20 has been repaid in full. When titles are later issued they should be registered in a separate Mukim Register for each scheme. (The various sections quoted in paragraphs 2-4 above refer to the Land (Group Settlement Areas) Act, 1960.

5. SUMMARY OF ACTION

The steps to be taken thus are:

- | | | |
|--|---|-------------------------------------|
| (1) Selection of Land | — | C.L.R. |
| (2) Soil, mineral and forest clearance | — | Heads of Departments |
| (3) Detailed planning | — | D.R.D.E.C. and Heads of Departments |

- | | | | |
|------|---|---|---------------------|
| (4) | Request to Chief Surveyor for lay-out | — | C.L.R. |
| (5) | Preparation of draft lay-out | — | C.S. |
| (6) | Recommendations to Commissioner | — | C.L.R. |
| (7) | Approval of Ruler in Council | — | Commissioner |
| (8) | Declaration of designated group, rural or urban settlement area | — | C.L.R./Commissioner |
| (9) | Selection of applicants | — | C.L.R. |
| (10) | Draft lay-out returned to C.S. with R. S. | — | C.L.R. |
| (11) | Survey and emplacement of Boundary Marks | — | C.S. |
| (12) | C.S. sends survey plan to C.L.R. | — | C.S. |
| (13) | Applicants are placed in occupation | — | C.L.R. |

6. REPORT OF PROGRESS

A clear record of progress of each scheme will be maintained at all times at District and State Rural Development Operations Room. A similar record will be maintained at the Federal Rural Development Operations Room in the Ministry of Rural Development. To achieve this the following action will be taken:

- (i) A progress sheet in the form set out in Appendix 'B' will be posted in the District Operations Room and kept up to date.
- (ii) a progress report in the form set out in Appendix 'B' and 'C' will be sent by the 15th of each month to
 - (a) The Ministry of Rural Development.
 - (b) The State Commissioner of Lands and Mines
 - (c) The Commissioner of Lands, F.M.
 - (d) The State Development Officer.

APPENDIX 'A'

NEW SYSTEM OF POINT AWARD

1. A preliminary selection of applicants for places in a land development scheme is made on the basis of the particulars submitted in their application.

2. At the actual interview to facilitate the easy assessment of the suitability of applicants a point system is devised i.e. points are awarded for certain desirable qualities and qualifications possessed by them. The points awarded will be based on the following:

(i) Age of applicant	Maximum points	10
(ii) Agricultural background	Maximum points	10
(iii) No. of children	Maximum points	5
(iv) Ownership of land	Maximum points	5
(v) Physical fitness	Suitable or unsuitable	

Details of point award are as below:

Age—should be between 21 and 45 years

<i>Age</i>	<i>Point(s)</i>	<i>Age</i>	<i>Points(s)</i>
21	3	33	6
22	4	34	6
23	5	35	5
24	6	36	5
25	7	37	4
26	8	38	4
27	9	39	3
28	10	40	3
29	10	41	2
30	10	42	2
31	9	43	1
32	8	44	1
		45	1

<i>No. of children</i>	<i>Points</i>
5 and above	5
4	4
3	3
2	2
1	1
0	0

<i>Ownership of land</i>	<i>Points</i>
1 acre and under	5
2 acres	4
3 acres	3
4 acres	2
5 acres	1
6 acres and above	0

Bonus points—Agricultural background	
Rubber	4
Oil Palm	4
Dusun or vegetable cultivation	
Animal Husbandry	

NOTES ON THE COMPLETION OF APPENDIX 'B'

1. SERIAL NO. : The Serial Number should correspond to the number of the Scheme on the alienation map in the District Operation Room.
2. NAME : Each scheme should have a name by which it can be easily identified and referred to. If it is a Group Settlement Scheme the letters GR should be put after the name. For Fringe Settlement: FR.
3. AREA : The area should be in acres.
4. APPLICANTS : (a) Under "Registered" give the number of applicants whose applications over the coming in force of Rural Development Directive No. 2.
(b) Under "Potential" give the number of potential additional applicants invited to apply for surplus lots whose applications have not yet been registered.
5. CLEARANCE : Under "Clearance" the dates forest, mines and soil clearance respectively have been requested should be entered.
6. LAYOUT : Dates should be entered in the column.
7. APPLICANTS : The number of applicants interviewed and selected should be given.
8. SURVEY : Enter the dates.
9. APPLICANTS : In the first column the number of approved applicants should be stated. In the second column the date on which they were put on the land.

APPENDIX 'C'

DISTRICT

STATE

Return for the month of

Outstanding on

Refused
Rejected on

Approved

Balance on

New Applications approved

This is a monthly return. Part One of the Return contains a progress report in respect of applications registered prior to the closing of Application Books. The second part of the Return simply states the number of new applications which have been approved in fringe or group settlements.